



# Save Time with Direct Deposit

*It's safe, simple and it saves time.*

## Employer Direct Deposit Sign-Up Form

Take this completed form to your employer's payroll department to request direct deposit of your payroll check.

### Why Direct Deposit?

#### It's convenient and it saves time.

- Your check's automatically deposited into your account.
- It eliminates a trip to the bank.
- Your money is available in your account on payday.

#### It's safe and secure.

- No more lost or misplaced checks.
- Confirm your deposit by phone or online.
- You'll receive a paper voucher for your records.

#### It's simple... here's how.

##### • Payroll Checks

Take this completed application form to your employer's payroll department. Include a voided check so your employer can confirm your account and routing/transmit numbers. And that's it! Your employer does the rest!

##### • Government Checks

Your Banker can sign you up today!

Customer Name

Address

City

State

Zip Code

Please have my payroll check automatically deposited into the following account:

Checking Account Number

or

Savings/MIA/Money Market Account Number

Bank's Routing Number

I authorize (name of business) \_\_\_\_\_ and my bank to automatically deposit my payroll check into my account listed above (this includes my authorization to correct entries made in error.) This authorization will remain in effect until I give written notice to cancel it.

Customer Signature

Date

